

Economy and Resources Scrutiny Committee Agenda



9.30 am Thursday, 19
December 2019
Committee Room No. 2 -
Town Hall, Darlington DL1
5QT

**Members and Members of the Public are welcome to
attend this Meeting.**

1. Introductions/Attendance at Meeting
2. Declarations of Interest
3. Minutes (Pages 1 - 4)
4. Children's Services - Medium-Term Financial Plan - Update on Current Position – Verbal Update by the Assistant Director, Children's Services
5. Performance Indicators Quarter 2 2019/20 – Report of the Managing Director (enclosed) (Pages 5 - 14)
6. Work Programme – Report of the Managing Director (enclosed) (Pages 15 - 58)
7. SUPPLEMENTARY ITEMS (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at this meeting
8. Questions



Luke Swinhoe
Assistant Director Law and Governance

Wednesday, 11 December 2019

Town Hall
Darlington.

Membership

Councillors Allen, Bartch, Durham, Harker, L Hughes, Mrs D Jones, Keir, McEwan, K Nicholson, Paley and Renton

If you need this information in a different language or format or you have any other queries on this agenda please contact Shirley Wright, Democratic Manager, Resources Group, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays E-mail: shirley.wright@darlington.gov.uk or telephone 01325 405998

EFFICIENCY AND RESOURCES SCRUTINY COMMITTEE

Thursday, 31 October 2019

PRESENT – Councillors Durham (Chair), Allen, Bartch, Cossins, Harker, Keir, Paley and Renton

APOLOGIES – Councillors L Hughes, Mrs D Jones and K Nicholson.

ABSENT –

ALSO IN ATTENDANCE – Councillor Johnson

OFFICERS IN ATTENDANCE – Elizabeth Davison (Assistant Director Resources), Dave Winstanley (Assistant Director Capital Projects, Transport and Highways Planning), Brian Robson (Head of Capital Projects), Anthony Sandys (Head of Housing and Revenues) and Shirley Wright (Democratic Manager)

ER12 DECLARATIONS OF INTEREST

Councillor Harker declared an interest in Minute ER14 below as Chair of Governors of Borough Road Nursery School. There were no other declarations of interest reported at the meeting.

ER13 TO RECEIVE THE MINUTES OF THE MEETING OF THIS SCRUTINY COMMITTEE HELD ON 12 SEPTEMBER 2019

MINUTES – Submitted - The Minutes (previously circulated) of the meeting of this Scrutiny Committee held on 12 September, 2019.

RESOLVED - That the Minutes be approved as a correct record.

ER14 PROJECT POSITION STATEMENT AND CAPITAL PROGRAMME MONITORING - QUARTER 2 2019/20

The Director of Economic Growth and Neighbourhood Services submitted a report (previously circulated) together with a report (also previously circulated) which was being considered by Cabinet at its meeting to be held on 5 November 2019, giving a summary of the latest capital resource and commitment position to inform monitoring of the affordability and funding of the Council's capital programme, together with an update on the current status of all construction projects which were currently being undertaken by the Council. Members' views were also requested on a number of changes to the programme which were being recommended for approval by Cabinet.

It was reported that the Council had a substantial annual construction programme of work which was delivering a wide range of improvements to the Council's assets and more critically to Council services and that there were currently 33 live projects currently being managed with an overall projected outturn value of £68.765 million with the majority of those projects running to time, cost and quality expectations with no foreseeable issues.

Attached to the report was a project position statement which was required to be completed by all project managers for all projects over £75,000 and which brought together details of the current live construction projects up to the end of August 2019 by delivery area and provided details on the numbers, the current status position on each project with regards to budget and completion and any comments on current issues.

Discussion ensued on the level of information included within Appendix 1 of the submitted report which it was suggested could be more comprehensive to enable Members to fully scrutinise the individual projects and the Assistant Director reported that the appendix was a summary of the more detailed information contained within Appendix 2, however, the Council was currently transitioning to a new project management system 'Project in a Box' which would give a more accurate and detailed representation of the current position going forward.

Reference was made to the control points within the procedures, particularly control point 5, which was used to evaluate and review the project at completion stage and highlight any lessons learnt which could be applied to other similar projects.

Reference was made to a training session which had been arranged for Members of this Scrutiny Committee in relation to the Council's project management arrangements and the Chair referred to a communication he had sent out to Members requesting that any questions, comments or concerns be forwarded to him so that a further training session could be arranged if needed.

RESOLVED – That the report be received and that Cabinet be advised that this Scrutiny Committee supports the proposed adjustment as set out in paragraph 20 of its report.

ER15 REVENUE BUDGET MONITORING 2019/20 - QUARTER 2

The Managing Director submitted a report (previously circulated) together with the quarter 2 revenue budget outturn report (also previously circulated) which was due to be considered by Cabinet at its meeting on 5 November, 2019.

It was reported that the Council's projected reserves at the end of 2019-20 were £16.597 million, £0.804 million lower than quarter 1's reported position and that of the £16.597 million, there was a risk reserve balance of £4.350 million and a commitment to use £11.212 million to support the 2019-20 MTFP, leaving £1.035 million one-off funding to further support the general fund moving forward.

Particular reference was made to the pressures within the Children's Services budget, together with the reasons for some of those pressures and the work being undertaken to try to reduce the overspend within that area, particularly a piece of work which was being undertaken with the DfE following a successful innovative project in Leeds.

References were also made to the cost of school transport, the increased cost arising from the auto enrolment into the Council's pension scheme and the carry forward request for funding to undertake Equality and Diversity training.

RESOLVED – That the report be noted and that a briefing session be arranged

between this Scrutiny Committee and the Children and Young People Scrutiny Committee to obtain further details in relation to the Children's Services overspend and the project being undertaken in conjunction with Leeds City Council and the DfE.

ER16 COUNCIL TAX SUPPORT - SCHEME APPROVAL 2020/21

The Managing Director submitted a report (previously circulated) requesting that consideration be given to the draft Council Tax Support (CTS) scheme for 2020-21 (also previously circulated) prior to its consideration by Council.

It was reported that, although no changes to the current CTS scheme were being recommended, Councils were required to set a CTS scheme each year and that, as part of that exercise, consider whether any changes should be made to the existing scheme and, where changes were to be made, what transitional protection, if any, should apply to those affected by those changes.

RESOLVED – That it be noted that no changes are being recommended to the 2020-21 CTS Scheme.

ER17 SCRUTINY COMMITTEES - PROPOSED TERMS OF REFERENCE

The Managing Director submitted a report (previously circulated) requesting that consideration be given to a number of proposed changes (also previously circulated) to the Terms of Reference of this Council's Scrutiny Committees, following a number of changes which were to be implemented to the Cabinet Portfolios with effect from 1 December, 2019..

It was reported that the proposed changes, which would require Council approval, sought to align the scrutiny committees more closely with the revised Cabinet portfolios and would come into effect on 5 December 2019

RESOLVED – That the report be received and that Council be advised that this Scrutiny Committee has no comments to make on the proposed changes to the Terms of Reference of this Scrutiny Committee.

ER18 WORK PROGRAMME

The Managing Director submitted a report (previously circulated) requesting that consideration be given to the work programme items scheduled to be considered by this Committee and to give consideration to any additional areas Members felt should be added to the previously approved work programme.

It was suggested that, as the Terms of Reference for this Scrutiny Committee were to be amended, it would be useful to re-look at the work programme once those changes had been approved.

The Chair reported that he intended to submit quad of aims in relation to the maintenance of Council properties and fuel efficiency of the Council's fleet vehicles

RESOLVED – That the report be received.

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**Economy and Resources Scrutiny Committee
19 DECEMBER 2019**

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PERFORMANCE INDICATORS QTR 2 2019/20

Purpose of the Report

1. To provide Members with performance data against key performance indicators for 2019/20 at Quarter 2.

Report

Performance Summary

2. This report provides performance information in line with an indicator set and scrutiny committee distribution agreed by Monitoring and Coordination Group on 4 June 2018, and subsequently by scrutiny committee chairs. Following agreement at Council on 5 December 2019 to align Scrutiny Committees to the updated Cabinet Portfolios, the indicator set has been re-aligned accordingly.
3. The indicators included in this report are aligned with key priorities. Other indicators may be referenced when appropriate in narrative provided by the relevant assistant directors, when providing the committee with performance updates.
4. Twenty-two indicators are reported to the committee, seventeen of them on a six-monthly basis and five annually.
5. Performance of the seventeen indicators reported at 6 months:
 - (a) Of the seventeen indicators reported quarterly six have a target to be compared against.
 - (b) Four of six indicators show performance is better than target.

ECI 401	New homes delivered against annual target
HBS 003	Amount in £s of Housing Benefit overpayments recovered
HBS 009	% of Council Tax collected in year
HBS 010	% of Business Rates collected in-year

- (c) Two of six indicators are showing performance below target.

HBS 002	Amount in £s of Council Tax arrears collected
LGP 008	Contracted spend as a % of total non-salary spend

(d) Of the seventeen indicators reported quarterly all can be compared against their data at Quarter 2 2018/19.

(e) Eight indicators are showing performance better than at this time last year.

ECI 105	% of non-major planning development decisions within 8 weeks or within agreed time Extension of time (EoT)
ECI 106	24 months to date % of non-major planning development decisions within 8 weeks or within agreed time (EoT)
FHR 003	Number of reportable employee accidents / ill health
FHR 008	Number of complaints upheld by the Local Government Ombudsman/Housing Ombudsman
HBS 009	% of Council Tax collected in year
HBS 010	% of Business Rates collected in-year
LGP 008	Contracted spend as a % of total non-salary spend
REG 312a	% of noise complaints investigated and completed within 6 weeks of the date of receipt (except where diary sheet returned)

(f) Nine indicators are showing performance lower than this time last year:

CUL 080	Town centre footfall trend from previous year
ECI 104	% of major planning applications decided within 13 weeks or within agreed time (EoT)
ECI 321	Monthly unemployed claimant count
ECI 401	New homes delivered against annual target
FHR 001	Number of FTE working days lost due to sickness (excluding schools)
FHR 009	Number of complaints upheld by the Information Commissioners Office
FHR 019	Staff turnover - Voluntary Leavers
HBS 002	Amount in £s of Council Tax arrears collected

HBS 003	Amount in £s of Housing Benefit overpayments recovered
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(g) Of the seventeen indicators reported quarterly seven can be compared against their previous quarter data.

(h) Five of the seven indicators show performance better than at Qtr 1.

CUL 080	Town centre footfall trend from previous year
ECI 104	% of major planning applications decided within 13 weeks or within agreed time (EoT)
ECI 106	24 months to date % of non-major planning development decisions within 8 weeks or within agreed time (EoT)
LGP 008	Contracted spend as a % of total non-salary spend
REG 312a	% of noise complaints investigated and completed within 6 weeks of the date of receipt (except where diary sheet returned)

(i) Two of the indicators are showing performance lower than at Qtr 1.

ECI 105	% of non-major planning development decisions within 8 weeks or within agreed time (EoT)
ECI 321	Monthly unemployed claimant count

6. A detailed performance scorecard is attached at **Appendix 1**.

Recommendations

7. It is recommended that performance information provided in this report is reviewed and noted, and relevant queries raised with appropriate Assistant Directors.

Paul Wildsmith
Managing Director

Background Papers

Background papers were not used in the preparation of this report.

S17 Crime and Disorder	This report supports the Councils Crime and Disorder responsibilities
Health and Well Being	This report supports performance improvement relating to improving the health and wellbeing of residents

Carbon Impact and Climate Change	This report supports the Council's sustainability responsibilities
Diversity	This report supports the promotion of diversity
Wards Affected	This reports supports performance improvement across all Wards
Groups Affected	This report supports performance improvement which benefits all groups
Budget and Policy Framework	This report does not represent a change to the budget and policy framework
Key Decision	This is not a key decision
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	This report contributes to the Sustainable Community Strategy (SCS) by involving Members in the scrutiny of performance relating to the delivery of key outcomes
Efficiency	Scrutiny of performance is integral to optimising outcomes.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

Main Report

8. Twenty-two performance indicators are reported to this committee, seventeen of them on a six-monthly basis and five annually. The indicators can be summarised in three distinct areas, economy and environmental health, governance and revenue collection. The half year position for each category is noted below.

Economy

9. CUL 080 - The footfall trend appears to be lower than last year however there are currently issues with the Town Centre footfall counters and confidence in the accuracy. Car parking tickets would suggest there are more people visiting Darlington in comparison to last year hence the concern. Officers are currently investigating an alternative system that will enable more accurate comparisons year on year.
10. ECI 401 – Up to the end of the second quarter there have been 349 new dwellings completed against a target of 211 which represents delivery 65% above target. This is achievement confirms there is demand and confidence in Darlington with developers willing to invest in the area. The new dwellings assist with the Council's revenue position delivering both Council Tax and New Homes Bonus.
11. Whilst it is noted the performance percentage of major planning applications decided within 13 weeks is lower than last year (ECI 104), it is still high at 85.71% and the position is on an upward trajectory having improved since quarter one. In recent months the Development Management team has introduced a new and streamlined validation process, which enables planning applications to move towards consideration by officers at an earlier stage. The anticipated outcome is the speeding up of the decision making process. Conversely the performance in regard to non major planning application decision made within eight weeks has improved hitting the 89% mark (ECI105 and ECI 106). Both if these figures are above Nationally set Government benchmark figures
12. It is pleasing to note the percentage of noise complaints investigated and completed within six weeks (REG 312a) is at 95.59% which is a further improvement on 2018/19.

Governance

13. Sickness absence (FHR 001) is 0.03 days per full time equivalent higher than last year when we had a positive outturn position greatly improved from the previous year. Managers are continuing to focus on absence to ensure there isn't an upward trend, however unfortunately the recent norovirus has hit a number of services in the last month.

14. Stress remains the highest absence reason equating to 32% of all absences. Officers are increasing efforts in terms of stress risk assessment awareness and absence management relating to stress, and we are continuing to raise awareness of mental health via the Mental Health for Managers programme and the recently launched programme for employees. The introduction of 14 Mental Health first aiders alongside the Mental Health Mentors, and the “you can talk to me about Mental Health” campaign to be launched in the new year, will provide employees with a good level of support at an early stage and hopefully prevent and reduce absence cases in this area.
15. It is pleasing to note reportable accidents (FHR 003) are lower than last year at two. Both have been investigated and any learning has been put into place.
16. Complaints upheld by the Local Government Ombudsman (FHR 008) have reduced from seven in 2018/19 to four in 2019/2020. All of the decisions in 2018/19 related to the provision of Adult Services, including Financial Assessments. Three of the four decisions in 2019/20 related to the provision of Adult Services, including Financial Assessments and Contracted Services which shows a 57% reduction in cases in this area. Each case is reviewed and actions put into place to prevent future occurrences where possible.
17. Staff Turnover (FHR 019) is slightly higher than last year at 4.13% however this is within industry norms and there is no cause for concern.
18. Whilst contracted spend (LGP 008) is lower than target it is improved from 2018/19 and slightly improved from quarter 1. Officer are continuing to monitor non-contracted spend and where there is a need frameworks are identified and tendered.

Revenue Collection

Council Tax and Business Rates.

19. Performance in amount in £s of Council Tax arrears collected (HBS 002) is lower than this time last year, although it is still on course to meet the target for 2019/20 of £1.5 million. Darlington Borough Council is one of the top performers in terms of Council Tax arrears collection. The total arrears collected as a percentage of arrears outstanding was 31.6% for 2018-19, compared to 20.6% nationally and we anticipate this top quartile performance continuing for 2019-20.
20. In addition, as the in-year collection of Council Tax continues to improve (HBS 009), the amount of Council Tax arrears available to collect will reduce.
21. It is also pleasing to note a year on year increase in business rate collection.

Housing Benefits

22. Performance in the amount in £s of Housing Benefit overpayments recovered (HBS 003) is lower than this time last year, although it is still on course to exceed the target for 2019/20 of £950k.
23. The amount of outstanding Housing Benefits overpayments has reduced from £2.6 million in 2018/19 to £2.4 million in 2019-20 and therefore this has impacted on the amount available to recover. However, the £516k recovered in Q2 represents 93.4% of all overpayments identified since April 2019, compared to 87.4% for the same period in 2018.

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Scrutiny - Economy and Resources - 2019/4 to 2019/9

Indicator	Title	Reported	What is best	2019 - Q1	2019 - Q2	Last Qtr Vs Prev Qtr	Data from last year	12 Month Comp	Sep - Target	Perf v Tgt
CUL 080	Town centre footfall trend from previous year	Monthly	Higher	-10.37%	-9.21%	↑	-4.65%	↓		
ECI 104	% of major planning applications decided within 13 weeks or within agreed time (EoT)	Quarterly	Higher	80.00%	85.71%	↑	94.29%	↓		
ECI 105	% of non major planning development decisions within 8 weeks or within agreed time (EoT)	Quarterly	Higher	89.11%	89.09%	↓	87.39%	↑		
ECI 106	24 months to date % of non major planning development decisions within 8 weeks or within agreed time (EoT)	Quarterly	Higher	88.39%	89.00%	↑	84.49%	↑		
ECI 321	Monthly unemployed claimant count	Monthly	Lower	4.38%	4.51%	↓	3.78%	↓		
ECI 327	Employment rate - all people economically active	Annually	Higher							
ECI 329	Average annual income - Darlington residents	Annually	Higher							
ECI 330	Average annual income - Darlington employees	Annually	Higher							
ECI 401	New homes delivered against annual target	Quarterly	Higher	155	349		351	↓	211	↑
FHR 001	Number of FTE working days lost due to sickness (excluding schools)	Monthly	Lower		3.81		3.78	↓		
FHR 003	Number of reportable employee accidents / ill health	Quarterly	Lower	1	2		3	↑		
FHR 008	Number of complaints upheld by the Local Government Ombudsman/Housing Ombudsman	Quarterly	Lower	2	4		7	↑		
FHR 009	Number of complaints upheld by the Information Commissioners Office	Quarterly	Lower	0	1		0	↓		
FHR 019	Staff turnover - Voluntary Leavers	Quarterly	Lower	1.61%	4.13%		3.69%	↓		
HBS 002	Amount in £s of Council Tax arrears collected	Monthly	Higher	£138,494.00	£586,798.00		£866,751.00	↓	£600,000.00	↓

Indicator	Title	Reported	What is best	2019 - Q1	2019 - Q2	Last Qtr Vs Prev Qtr	Data from last year	12 Month Comp	Sep - Target	Perf v Tgt
HBS 003	Amount in £s of Housing Benefit overpayments recovered	Quarterly	Higher	£257,043.00	£516,120.00		£606,247.00	↓	£475,000.00	↑
HBS 009	% of Council Tax collected in year	Monthly	Higher	27.11%	53.28%		52.75%	↑	52.70%	↑
HBS 010	% of Business Rates collected in-year	Monthly	Higher	30.59%	56.77%		56.63%	↑	54.20%	↑
LGP 008	Contracted spend as a % of total non-salary spend	Quarterly	Higher	77.51%	77.61%	↑	75.25%	↑	80.00%	↓
REG 301	Environmental Health : % of food premises which are inspected within the financial year in which they are due	Annually	Higher							
REG 308	Environmental Health: % of premises broadly compliant for food hygiene	Annually	Higher							
REG 312a	% of noise complaints investigated and completed within 6 weeks of the date of receipt (except where diary sheet returned)	Quarterly	Higher	94.77%	95.59%	↑	94.43%	↑		

EFFICIENCY AND RESOURCES SCRUTINY COMMITTEE 19 December 2019

EFFICIENCY AND RESOURCES SCRUTINY COMMITTEE – WORK PROGRAMME

SUMMARY REPORT

Purpose of the Report

1. To consider the work programme items scheduled to be considered by this Scrutiny Committee during the 2019/20 Municipal Year and to consider any additional areas which Members would like to suggest should be included.

Summary

2. Members are requested to consider the attached draft work programme (**Appendix 1**) for the next Municipal Year which has been prepared based on Officers recommendations and recommendations previously agreed by this Scrutiny Committee.
3. Following the decision by Council at its meeting held on 5 December 2019, this Scrutiny Committee now has the responsibility to scrutinise those areas which sit within the Economy Portfolio and Members are requested to consider whether they wish to add any items to the work programme from that area (**Appendix 2**).
4. Once the work programme has been approved by this Scrutiny Committee, any additional areas of work which Members wish to add to the agreed work programme will require the completion of a quad of aims in accordance with the previously approved procedure.

Recommendation

5. Members are requested to consider and approve the attached draft work programme as the agreed work programme for the Municipal year 2019/20 and consider any additional items which they might wish to include.

Paul Wildsmith
Managing Director

Background Papers

There were no background papers used in the preparation of this report.

Shirley Burton : Extension 5998

S17 Crime and Disorder	This report has no implications for Crime and Disorder
Health and Well Being	This report has no direct implications to the Health and Well Being of residents of Darlington.
Carbon Impact and Climate Change	There are no issues which this report needs to address.
Diversity	There are no issues relating to diversity which this report needs to address
Wards Affected	The impact of the report on any individual Ward is considered to be minimal.
Groups Affected	The impact of the report on any individual Group is considered to be minimal.
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	The report contributes to the Sustainable Community Strategy in a number of ways through the involvement of Members in contributing to the delivery of the five themes.
Efficiency	The Work Programmes are integral to scrutinising and monitoring services efficiently (and effectively), however this report does not identify specific efficiency savings.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

MAIN REPORT

Information and Analysis

6. The format of the proposed work programme has been reviewed to enable Members of this Scrutiny Committee to provide a rigorous and informed challenge to the areas for discussion.
7. Each topic links to the outcomes and the conditions in the Sustainable Community Strategy – One Darlington Perfectly Placed :-

SCS Outcomes :	Three Conditions :
Children with the Best Start in Life More Businesses more jobs	Build Strong Communities
A safe and caring community More people caring for our environment	Grow the Economy
More people active and involved Enough support for People when needed More people health and independent A place designed to thrive	Spend Every Pound Wisely

8. In addition, each topic links to performance indicators from the Performance Management Framework (PMF) to provide robust and accurate data for Members to use when considering topics and the work they wish to undertake.

Forward Plan and Additional Items

9. Once the Work Programme has been agreed by this Scrutiny Committee, any Member seeking to add a new item to the work programme will need to complete a quad of aims. A revised process for adding an item to a previously approved work programme, has been agreed by the Monitoring and Co-ordination Group.
10. A copy of the Forward Plan has been attached at **Appendix 3** for information.

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APPENDIX 1

EFFICIENCY AND RESOURCES SCRUTINY COMMITTEE WORK PROGRAMME – 2019/20

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Link to PMF (Metrics)	Scrutiny's Role
Performance Management Framework	Six monthly reports to be submitted to meetings of this Scrutiny Committee	Relevant Assistant Directors	One Darlington Perfectly Placed	Spend Every Pound Wisely	FHR 001 FHR 003 FHR 008 FHR 009 FHR 019 HBS 002 HBS 003 HBS 009 HBS 010 LGP 008	To provide Members with an update regarding the Performance Management Framework.
Sickness Absence Year-end out-turn	July 2020	Helen Whiting	One Darlington Perfectly Placed	Spend Every Pound Wisely	FHR 001	To consider the year-end figures
Health and Safety Year end out-turn	July 2020	Joanne Skelton	One Darlington Perfectly Placed	Spend Every Pound Wisely	FHR 003	To consider the year-end figures
Medium-Term Financial Plan	December 2019 - January 2020 19 th December – to present the MTFP to Members and identify specific areas for other Scrutiny Committees to	Elizabeth Davison	One Darlington Perfectly Placed	Spend Every Pound Wisely		To provide a response to Cabinet on the proposals in relation to the Medium-Term Financial Plan

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Link to PMF (Metrics)	Scrutiny's Role
	<p>review</p> <p>9th January – to consider any specific areas within the remit of this Scrutiny Committee</p> <p>23rd January – to consider responses from all Scrutiny Committees and provide feedback to Cabinet.</p>					
Corporate Plan	9 th January – to consider any specific areas within the remit of this Scrutiny Committee	Paul Wildsmith				To provide a response to Cabinet on the proposals in relation to the Corporate Plan
Medium-Term Financial Plan	<p>Quarterly monitoring reports to be submitted to meetings of this Scrutiny Committee</p> <p>31st October, 2019 (Quarter 2)</p> <p>6th February, 2020 (Quarter 3)</p>	Elizabeth Davison	One Darlington Perfectly Placed	Spend Every Pound Wisely		To contribute and challenge the Medium Term Financial Plan and assist with the implementation and development of the required savings

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Link to PMF (Metrics)	Scrutiny's Role
Capital Programme and project Position Statement	Quarterly monitoring reports to be submitted to meetings of this Scrutiny Committee. 31 st October, 2019 (Quarter 2) 6 th February, 2020 (Quarter 3)	Brian Robson	One Darlington Perfectly Placed	Spend Every Pound Wisely	LGP 008	To look at the position
Requests from residents to acquire parcels of Council-owned land	23 rd April, 2020	Guy Metcalfe	More People Caring for our Environment			To look at the proposed policy for dealing with requests

FHR 001	DBC number of FTE working days lost due to sickness (excluding schools)
FHR 003	Number of reportable employee accidents / ill health
FHR 008	Number of complaints upheld by the Local Government Ombudsman/Housing Ombudsman
FHR 009	Number of complaints upheld by the Information Commissioner's Office
FHR 019	Staff turnover - Voluntary Leavers
HBS 002	Amount in £'s of Council Tax arrears collected
HBS 003	Amount in £'s of Housing Benefit overpayments recovered
HBS 009	% of Council Tax collected in year

HBS 010	% of Business Rates collected in-year
LGP 008	Contracted spend as a % of total non-salary spend
ECI 108	S.106 - Number entered into within current financial year
ECI 114	Total amount of S106 funding secured since 2010
ECI 115	S106 - Amount received [affordable housing/infrastructure/green space etc] since 2010
ECI 116	S106 - Total Amount outstanding [affordable housing/infrastructure/green space etc.] since 2010
ECI 117	S106 - Amount spent since 2010
ECI 130	% of Section 106 agreements signed within target time.

ARCHIVED ITEMS

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Link to PMF (Metrics)	Scrutiny's Role
Council Tax Support Scheme 2020/21	12 th September, 2019	Anthony Sandys	One Darlington Perfectly Placed	Spend Every Pound Wisely		To look at the proposed Scheme

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ECONOMY AND RESOURCES SCRUTINY COMMITTEE

MEMBERSHIP	
<p>DARLINGTON BOROUGH COUNCIL</p> <p>5 Conservative Group Members, 4 Labour Group Members, 1 Liberal Democrat Group Member and 1 Independent Member</p>	<p>5 x 4 x 1 x 1 x 0</p>
OTHER MEMBERS	
TOTAL MEMBERSHIP –	11
QUORUM –	3

PROTOCOLS

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

TERMS OF REFERENCE

To undertake the Council’s Scrutiny functions in relation to the following services

RESOURCES PORTFOLIO

Financial Management within the Council, including the Medium-Term Financial Plan (MTFP), Treasury Management, Local Taxation and Risk Management and Insurance

Transformation and Business Model Implementation

The Council's Corporate Planning Process, including the Organisational Development Strategy (ODS), Performance Management and the Efficiency Programme

Corporate Landlord

Land and Property Asset Management

Corporate Procurement

Information Communication Technology (ICT)

Human Resources

Health and Safety

ECONOMY PORTFOLIO

Place Strategy, Policy and Performance

Planning and Related Policy

Economy and Housing Policy

Environment, Urban Design, Heritage and Sustainability

Climate Change

Development Management (Local Planning Authority matters)

Economic Development and Regeneration

- Employability
- Business Support
- Business Engagement
- Inward Investment
- Regeneration and Development
- Town Centre
- Environmental Health
- Building Control

Communications and One Darlington
Magazine

Building Services Division

Housing Benefits

The Council's Customer Strategy and
oversight of the Council's Customer
Services and insight functions

Legal/Registrars and Democratic
functions

The Council's Shared Services
Partnership Xentrall

The Council's capital projects and
design Services management

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**FORWARD PLAN
FOR THE PERIOD: 4 DECEMBER 2019 - 30 APRIL 2020**



What is a Forward Plan?

The Forward Plan is a list of all of the decisions, which are due to be taken by Cabinet. The Plan also includes all Key Decisions to be taken by Cabinet, a Member of the Cabinet or a designated Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. It also gives notice of the decisions that are likely to be taken in private. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken. The Plan is updated on an ad hoc basis, but at least once a month. It can be accessed on the Council website www.darlington.gov.uk.

What is a Key Decision?

A key decision in the Council's constitution is defined as to:

1. result in the Borough Council incurring expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates; or
2. be significant in terms of its effects on communities living or working in an area comprising one or more wards in the Borough.

What are the reasons that a report can be held in private?

Whilst the majority of the Executive decisions listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some decisions to be considered that contains, for example, confidential, commercially or personal information.

The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that some of the decisions listed in this Forward Plan will be held in private because the report will contain exempt information under Schedule 12A of the Local Government Act 1972 (set out below) and that the public interest in withholding the information outweighs the public interest in disclosing it.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:–

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

- (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Who takes Key Decisions?

Under the Council's constitution, key decisions are taken by Cabinet.

Are only Key Decisions listed in the Forward Plan?

The Council only has a statutory obligation to publish key decisions and decisions that are to be heard at a private meeting, however, all decisions to be taken by Cabinet are included on the plan to give Scrutiny Committees and the public an early indication of decisions to be made.

What does the Forward Plan tell me?

The Plan gives information about:

- What decisions are coming up
- What key decisions are coming up
- When those decisions are likely to be made
- Which decisions will be held in private
- Who will make those decisions
- The relevant Scrutiny Committee that the decision relates to
- What consultation will be undertaken
- Whether the decision will be an open or closed report (and the reason why) (public and press are not allowed to access closed reports and will not be able to stay in the Cabinet meeting when a closed report is being considered)
- Who you can contact for further information

How to make representations

Members of the public have a right to make representations to the Council, including whether they think that any items we are proposing to consider in private should be dealt with in public. The Council will consider any representations before a decision is taken.

Anyone who wishes to make representations to the decision maker about a particular matter should do so in writing, at least a week before it is due to be considered, either by letter or email to Lynne Wood using the contact details set out below.

How and who do I contact?

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item.

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Lynne Wood, Elections Manager,

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Democratic Services, Resources Group, Town Hall, Feethams, Darlington, DL1 5QT. Tel: 01325 405803. Email: lynne.wood@darlington.gov.uk.

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**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Rail Heritage Quarter

Brief Description

To present the outcome of work to date on the Rail Heritage Quarter, timeline for implementation and funding strategy.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Jan 2020

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Leisure and Local Environment Portfolio

Contact Officer/Report Author

Ian Thompson, Assistant Director Community Services

Ian.Thompson@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

Significant amount of consultation taken place through the production of the Masterplan for the Rail Heritage Quarter. This will be on-going through the further development.

Document to be submitted

Report and Master Planning Documents.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Capital Works required at Crown Street Library

Brief Description

Proposals for the refurbishment/restoration of Crown Street Library building

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Jan 2020

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Leisure and Local Environment Portfolio

Contact Officer/Report Author

Charleen Dods

Charleen.Dods@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

Park East

Consultation Process and Consultees

None

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Capital Strategy and Capital Programme

Brief Description

To consider the Council's proposed Capital Strategy and Capital Programme.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Jan 2020

Council

20 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Tracy Blowers

Tracy.Blowers@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report, Capital Strategy and Capital Programme.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Medium Term Financial Plan

Brief Description

To propose a Medium Term Financial Plan (MTFP) for consultation.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Jan 2020

Council

20 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio, Housing, Health and Partnerships Portfolio

Contact Officer/Report Author

Elizabeth Davison, Assistant Director Resources, Pauline Mitchell, Assistant Director Housing and Building Services
elizabeth.davison@darlington.gov.uk, pauline.mitchell@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

Full Consultation with Residents, staff, partners and Scrutiny Committees

Document to be submitted

Report and Medium Term Financial Plan.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Housing Revenue Account

Brief Description

To propose a Housing Revenue Account for consultation.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Jan 2020

Relevant Scrutiny Committee

Adults and Housing Scrutiny Committee

Relevant Cabinet Member(s)

Housing, Health and Partnerships Portfolio

Contact Officer/Report Author

Pauline Mitchell, Assistant Director Housing and Building Services

pauline.mitchell@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

Meetings with Tenants Board.

Document to be submitted

Report and draft Housing Revenue Account.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Council Plan 2020/23

Brief Description

To consider the proposed Corporate Plan covering the period 2020 to 2024, and approve it for consultation.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Jan 2020

Council

20 Feb 2020

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Neil Bowerbank, Head of Strategy, Performance and Communications
neil.bowerbank@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

Consultation will be undertaken in conjunction with the Council's Medium Term Financial Plan (MTFP) and will include information in the 'One Darlington' magazine, social media, online survey, scrutiny committees and Member engagement.

Members, Residents, Staff, Partners and Local Businesses.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Document to be submitted
Report and Draft Corporate Plan.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Permit System to Manage and Co-ordinate Roadworks

Brief Description

An update on work to develop a permit scheme for roadworks coordination that Councils across the country are being required to consider by the Department for Transport.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Jan 2020

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Leisure and Local Environment Portfolio

Contact Officer/Report Author

Dave Winstanley, Assistant Director Capital Projects, Transport and Highways Planning
dave.winstanley@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

Meetings and correspondence with Statutory undertakers.

Document to be submitted

Cabinet Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Schedule of Transactions

Brief Description

To consider the terms negotiated by the Director, on behalf of the Council, to enable contractually binding contracts to be completed.

(NOTE - this report is included on the agenda for each meeting of Cabinet but there are not always transactions to consider)

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Decision Maker

Cabinet

Date of Decision

7 Jan 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Guy Metcalfe, Head of Service for Asset Management and Investment
Guy.Metcalfe@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report and Schedule of Transactions.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Objection to Waiting Restrictions in Banks Road

Brief Description

Objections received to the above proposal. Request to set aside objections.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Jan 2020

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Leader

Contact Officer/Report Author

Barbara Strickland, PA Manager
Barbara.Strickland@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

Red Hall and Lingfield

Consultation Process and Consultees

Letter
Businesses on Banks Road.

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Calendar of Council and Committee Meetings 2020/21

Brief Description

To consider and approve the Calendar of Council and Committee Meetings for the 2020/21 Municipal Year.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

4 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Lynne Wood, Elections Manager
Lynne.Wood@darlington.gov.uk

Department

Resources

Wards Affected

Consultation Process and Consultees

E-mail.
Internal consultees.

Document to be submitted

Report and Calendar of Council and Committee Meetings.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Project Position Statement and Capital Programme Monitoring - Quarter 3

Brief Description

To provide a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

4 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Brian Robson, Head of Capital Projects, Peter Carrick, Finance Manager
Central/Treasury Management
brian.robson@darlington.gov.uk, peter.carrick@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Revenue Budget Monitoring - Quarter 3

Brief Description

To provide an up to date forecast of the revenue budget outturn as part of the Council's continuous financial management process.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

4 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Peter Carrick, Finance Manager Central/Treasury Management
peter.carrick@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Schools Admissions 2021/22

Brief Description

To consider the Local Authority's Admission Arrangements for the 2021/22 academic year for maintained schools.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

4 Feb 2020

Relevant Scrutiny Committee

Children and Young People Scrutiny Committee

Relevant Cabinet Member(s)

Children and Young People Portfolio

Contact Officer/Report Author

Melanie Dickinson

Department

Childrens and Adults

Wards Affected

All Wards

Consultation Process and Consultees

Meetings and e-mail.

Consultation with Parents, Schools, Religious Authorities and the Local Community.

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Climate Change Cross Party Working Group

Brief Description

To provide Members with an update on the work of the Climate Change Cross Party Working Group.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

4 Feb 2020

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Economy and Regeneration Portfolio

Contact Officer/Report Author

Hannah Fay, Democratic Officer
hannah.fay@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Medium Term Financial Plan

Brief Description

To recommend a Medium Term Financial Plan (MTFP) to Council for approval.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

11 Feb 2020

Council

20 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Elizabeth Davison, Assistant Director Resources
elizabeth.davison@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

Full consultation with residents, staff, partners and the Council's Scrutiny Committees.

Document to be submitted

Report and Medium Term Financial Plan

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Housing Revenue Account

Brief Description

To recommend the Housing Revenue Account to Council.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

11 Feb 2020

Council

20 Feb 2020

Relevant Scrutiny Committee

Adults and Housing Scrutiny Committee

Relevant Cabinet Member(s)

Housing, Health and Partnerships Portfolio

Contact Officer/Report Author

Pauline Mitchell, Assistant Director Housing and Building Services
pauline.mitchell@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

Meetings with Tenants Board.

Document to be submitted

Report and Housing Revenue Account

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Capital Strategy and Capital Programme

Brief Description

To recommend a Capital Strategy and Capital Programme to Council for approval.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

11 Feb 2020

Council

20 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Tracy Blowers

Tracy.Blowers@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report, Capital Strategy and Capital Programme.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Treasury Management Strategy and Prudential Indicators

Brief Description

To consider the Treasury Management Strategy, Prudential Indicators and providing a yearly review of the Council's borrowing and investment activities.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

11 Feb 2020

Council

20 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Peter Carrick, Finance Manager Central/Treasury Management
peter.carrick@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Reprot and Treasury Management Strategy.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Corporate Plan 2020/23

Brief Description

To consider the Council's Corporate Plan for 2020/24, following consultation, and recommend the Plan to Council for approval.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

3 Mar 2020

Council

26 Mar 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Leader of the Council

Contact Officer/Report Author

Neil Bowerbank, Head of Strategy, Performance and Communications
neil.bowerbank@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

Consultation will be undertaken in conjunction with the Council's Medium Term Financial Plan (MTFP) and will include information in the 'One Darlington' magazine, social media, online survey, scrutiny committees and Member engagement.

Members, Residents, Staff, Partners and Local Businesses.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Document to be submitted
Report and Corporate Plan.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Local Transport Plan

Brief Description

Update 2019/20 delivery of the Transport Programme including annual monitoring data, Transport Programme for 2020/21 and progress on the Local Implementation Plan.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

3 Mar 2020

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Leisure and Local Environment Portfolio

Contact Officer/Report Author

Sue Dobson

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

None

N/A

Document to be submitted

Report and Local Transport Plan.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Education Services Capital Programme

Brief Description

Request to release capital funds for the maintained school's summer capital works.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

3 Mar 2020

Relevant Scrutiny Committee

Children and Young People Scrutiny Committee

Relevant Cabinet Member(s)

Children and Young People Portfolio

Contact Officer/Report Author

Sarah Foster

sarah.foster@darlington.gov.uk

Department

Childrens and Adults

Wards Affected

All Wards

Consultation Process and Consultees

Consultation will be undertaken as part of the MTPF
Schools

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Regulation of Investigatory Powers Act (RIPA) 2000

Brief Description

To inform and update Members about issues relevant to the use of the Regulation of Investigatory Powers Act 2000 and recent developments.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

3 Mar 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Agreed Syllabus for Religious Education

Brief Description

To consider the Agreed Syllabus for Religious Education in Darlington.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

28 Apr 2020

Relevant Scrutiny Committee

Children and Young People Scrutiny Committee

Relevant Cabinet Member(s)

Children and Young People Portfolio

Contact Officer/Report Author

Richard Adamson, Estates Officer
Richard.Adamson@darlington.gov.uk

Department

Childrens and Adults

Wards Affected

All Wards

Consultation Process and Consultees

Meetings
Consultation with Primary and Secondary Schools in Darlington.

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

FIELD_CONSULTATION
FIELD_CONSULTEES
FIELD_CONSULTATION
FIELD_CONSULTEES